Sarah Manion

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Education

Master of Science in Data Analytics and Information Systems 2025
Texas State University at San Marcos, Texas

Bachelor of Business Administration in Computer Information Systems 2022
Texas State University at San Marcos, Texas

Associate of Science in Business Administration 2020
Austin Community College at Austin, Texas

Relevant Experience

Texas State University Lecturer Fall '25-Current

– ISAN 1323. Introduction to Microcomputer Applications
– ISAN 1325. Introduction to Microcomputer Applications in Business
– Texas State University AI Course Designators Initiative

Texas State University Graduate Instructional Assistant Fall '24-May '25

– Assisted in instructional duties, including classroom management, tutoring, and technical support
– Proctored exams and oversaw the proper use of University technology
– Maintained various course documents and records

Williamson County District Attorney - Artificial Intelligence Probationary Staff January '25-April '25

– Provided systems solutions for various operations, including payroll and jury selection
– Liaised with undergraduate capstone course working on AI image comparison tools
– Coordinated live demonstrations of aforementioned artificial intelligence tools
– Conducted research relating to implementation of AI-based web scraping tools

Code2College Program Coordinator Summer '24-Jan '25

– Contributed to technical and programmatic projects and initiatives
– Tracked and analyzed student performance data to identify actionable insights regarding programmatic effectiveness, and to identify and act on areas for improvement

Substitute Teaching & Administration Spring '24-Fall 24'

– Handled sensitive parent and student information
– Supported educators, administrators, and various staff
– Instructed individual students and guided conflict resolution
– Oversaw lesson plans and school activities, and taught classrooms of various ages

Volunteering

– Code2College charity benefit concert — October ‘24
– ITSA’s IT Symposium — October ‘22
– Nursing Home Thanksgiving Service — 2014-2015, 2017

Conference Presentations

"From Classroom to Courtroom," 2025 Spring Seminar, speaker. Association of Certified Fraud Examiners. St. Edward's University, TX. May 2025.

Organizations and Honors

Texas State University

– Information Technology Students of America (ITSA), formerly AITP
VP of Records – Fall 2021, VP of Corporate Relations – Spring ‘22-Fall ‘22
– Geek Culture Club (GCC) — Treasurer – Fall ‘21-Fall ‘22
– United States Information Technology Collegiate Conference (USITCC) South Central Regional Student Conference | Application Development, 3rd Place — Fall ‘21
– Dean’s List — Fall ‘20, Spring ‘21, Spring ‘22

Austin Community College

– Phi Theta Kappa Honor Society — 2019-2020

Relevant Training

LinkedIn Learing

– PyTorch Essential Training: Deep Learning
– Deep Learning: Image Recognition
– Use an Entrepreneurial Mindset to Find Success and Fulfillment at Work

Texas State University

– Getting Started with AI
– TXST AI Awareness
– TXST Cybersecurity Training
– Preventing Harassment and Discrimination (EEO & Title IX)
– Tools for an Ethical Workplace (Ethics and Compliance)

Productivity Tools

– McGraw Hill SIMnet Applied Intermediate Skills in Microsoft PowerPoint