CAMERON RUSSELL BUSBY

151 Rikardson Road Unit 29 • Kyle, TX 78640
409-594-0437 • cameronrussellbusby@gmail.com

WORK EXPERIENCE

AMOA Arthouse/The Contemporary Austin, Austin, TX

Security Guard / Operations Assistant / Interim Operations Manager

November 2012 – June 2016

Art School Volunteer & Studio Coordinator

June 2016 - November 2017

Facilities Manager at Laguna Gloria

November 2017 - December 2020

- Assisted visitors with information about artists on display and ongoing exhibitions at both sites (Jones Center located downtown & Laguna Gloria on West 35th St.)
- Kept regular contact with faculty about studio and equipment needs, general support, and volunteer coordination; Completed routine maintenance of tools and equipment, ranging from easels to welders
- Recruited, organized, trained, and evaluated 200+ yearly volunteers for classes and events
- Handled general maintenance of Laguna Gloria property which included the historic Driscoll Villa and Gatehouse, Art School complex, fourteen acres of landscape and new construction buildings
- Supervised and scheduled security staff; monitored site remotely as needed through surveillance and being responsive to late-night alarm calls
- Assisted with budget projections; properly adhered to annual budgets; submitted purchase orders; maintained files of maintenance contacts

Franklin Barbecue, Austin, TX

Office Assistant

June 2021 – July 2022

- Handled shipping/packaging of merchandise purchased online; generally assisted office staff with answering phone calls, moving product across locations, and office maintenance

Texas State University, San Marcos, TX

Grading Assistant

March 2022 – May 2022

Instructional Assistant / Teaching Assistant

August 2022 – May 2024

Instructor

August 2024 - current

- Grading assistant for Art & Design classes; assessed and graded short essays/exams
- Instructional Assistant for sophomore-level Literature courses; marked and graded essays/exams; held office hours for student conferences; lectured and lead class discussions
- Teaching Assistant for two sections of freshman-level College Writing I courses and one section of a College Writing II course; instructor for those classes, responsible for every aspect

CAMERON RUSSELL BUSBY

151 Rikardson Road Unit 29 • Kyle, TX 78640
409-594-0437 • cameronrussellbusby@gmail.com

Texas State University - Porter House Review, San Marcos, TX

Submission Reader, voluntary
July 2021 - May 2022

Fiction Editor, internship
May 2022 - May 2024

- Working alongside the Content, Poetry, and Nonfiction Editors to co-create a cohesive aesthetic vision for the journal's content
- Checking Submittable for new submissions on a regular basis and distributing new work for evaluation according to established reader teams; providing guidelines to readers regarding aesthetics and the reading process
- Issuing final decisions for submissions advanced forward by reader teams, including acceptances and rejections; issuing and collecting contracts for accepted works, including author bios and photos
- Corresponding with and negotiating suggested revisions with accepted authors; completing appropriate global and local edits to accepted works; forwarding edited pieces to the Copy Editor for final line-edits and formatting
- Providing necessary materials and resources to the PR team for promoting published works
- Engaging with local, national, and international writers to solicit publishable works

HONORS & ACTIVITIES

St. Edward's University Dean's List
Member of Sigma Tau Delta: English Honor Society

2022-2023 Recipient of Leonard and Elizabeth Wright Scholarship for Future Teachers

2024-2025 L.D. & Laverne Harrell Clark House Writer-in-Residence

EDUCATION

Saint Edward's University, Austin, TX
Graduated 2013 / GPA: 3.66
Bachelor of Arts in English Literature (Minor: English Writing & Rhetoric/Creative Writing)
Honors: *Cum Laude*, Dean's list

Texas State University, San Marcos, TX
Graduated 2024 / GPA: 4.0
Master of Fine Arts in Creative Writing - Fiction

CAMERON RUSSELL BUSBY

151 Rikardson Road Unit 29 • Kyle, TX 78640
409-594-0437 • cameronrussellbusby@gmail.com

REFERENCES

Doug Dorst, Texas State University, San Marcos, TX
Phone: (737) 328-5716
E-mail: dougdorst@txstate.edu

Nancy Wilson, Texas State University, San Marcos, TX
Phone: (512) 749-9740
E-mail: nancywilson@txstate.edu