FRANCINE A. PILKINGTON

EDUCATION

Texas State University, San Marcos, Texas
M.F.A. Creative Writing, December, 1996

Sarah Lawrence College, Bronxville, New York
Sarah Lawrence College Scholarship Recipient
B.A. Liberal Arts, 1984

EXPERIENCE

English Department, Texas State University, San Marcos, Texas: 1994-2015 (not under contract Spring, 1997 or Spring 1999)

- Planned course syllabi for First Year Composition courses and Creative Writing courses.
- Planned and led class discussions.
- Assigned paper topics based on class discussions.
- Supervised methods of writing research papers.
- Met with students to discuss progress.
- Charted individual student progress.
- Assigned semester grades.

Fall, 2001, 2004 & 2006, Spring 2005

- Planned course syllabi for Introduction to Creative Writing and Fiction Seminar workshops.
- Planned and lead workshop discussions.
- Planned and lead manuscript critiques.
- Led students in creative writing exercises.
- Met with students to discuss progress.
- Charted individual progress.
- Assigned semester grades.

Badgerdog Youth Voices in Ink, Austin Texas: 2007-2008
Designed and taught a three-week writing workshop for six to eleven Austin high school students on personal narrative, fiction and poetry in preparation for publication in **Youth Voices in Ink;** acted as section editor on anthology.

Southwestern University, Georgetown, Texas, Spring, 2006

- Planned course syllabi for Introduction to Poetry Writing workshop.
- Planned and lead workshop discussions.
- Planned and lead manuscript critiques.
- Led students in creative writing exercises.
- Met with students to discuss progress.
- Charted individual progress.
- Assigned semester grades.

The Larry McMurtry Center, Wichita Falls, Texas: June, 2003
Designed and taught a two-week writing workshop for twenty Texas high school students on personal narrative and poetry for the Larry McMurtry Center held in Archer City.

General Studies; Texas State University, San Marcos, Texas: 1997-99, 2004-2005, 2021-2025
- Planned course syllabi for Freshman Seminar.
- Planned and led class discussions.
- Assigned paper topics based on class discussions.
- Met with students to discuss progress.
- Charted individual student progress.
- Assigned semester grades.

Even Start, Austin, Texas: 1998
- Planned and supervised individualized GED lessons for adult students in reading comprehension, writing and math.
- Maintained detailed records of lesson plans and progress reports.
- Met with supervisor on regular basis to review students' progress.
- Consistently exhibited sensitivity to unique challenges faced by adults whose learning needs have not been met by conventional teaching methods and institutions.

Measurement, Incorporated, Austin, Texas: 1997
- Wrote training manuals for writing assessment projects based on Texas Education Agency specifications.
- Interviewed and assessed applicants for team leader and reader positions.
- Selected, trained, and supervised team leaders to monitor reader accuracy.
- Monitored team leaders to maintain validity and reliability.
- Retrained team leaders and readers as necessary and resolved discrepant assessments.
- Maintained detailed team leader and reader records and met with supervisor on regular basis to review project progress.
- Wrote extensive reports documenting writing assessment project results.

Austin Community College, Austin, Texas: 1996
- Implemented standardized course syllabi for Parallel Studies I and Parallel Studies II in English.
- Planned and led class discussions.
- Assigned paper topics.
- Supervised methods of writing research papers (Parallel Studies II only).
- Met with students to discuss progress.
- Assigned semester grades.

Writing Center, Southwest Texas State University, San Marcos, Texas: 1994
- Assessed effectiveness of student writing.
- Counseled students on an individual basis to improve thesis development, clarity of expression, evocative word choice, and effective grammar and punctuation choices.
- Assessed writing skills of ESL students.
- Recommended activities to improve ESL students' English writing skills.
- Counseled ESL students on individual basis to chart progress and offer encouragement.

- Conferred with English teachers on regular basis to discuss ESL students' measurable progress.

Measurement Incorporated, Austin, Texas: 1992-1999
- Interviewed and assessed applicants for reader positions.
- Trained and supervised 10-12 readers who assessed student writing.
- Monitored readers to maintain validity and reliability.
- Retrained readers as necessary and resolved discrepant assessments.
- Maintained detailed reader records and met with supervisor on regular basis to review reader progress.

Literacy Volunteers of America, Elmhurst, New York: 1988-1989
- Planned and supervised lessons for ESL adult students and adults with reading and writing skills below 5th grade level.
- Utilized LVA activities such as language experience, shadow reading, silent reading, and phonics in lesson planning.
- Supervised student's completion of practical forms such as checks, applications, I-9s, and tax forms.
- Helped students with the completion of business letters and personal correspondence.
- Kept detailed records of lesson plans and progress reports.
- Met with supervisor on regular basis to review students' progress.
- Consistently exhibited sensitivity to unique challenges faced by adults whose learning needs have not been met by conventional teaching methods and institutions.
- Selected for training to lead groups of five or more students.

Manpower Temporary Service, New York, New York: 1984-1989
- Interviewed and administered testing to temporary personnel applicants.
- Assigned temporary personnel to customer orders and monitored performance.
- Met with customers to determine needs.
- Kept current detailed employee and customer records.
- Trained permanent and temporary personnel to use Displaywrite II, III, IV, 36, Wordperfect, Multimate and Lotus.
- Promoted twice.

COMMUNITY SERVICE

The ARCH, Austin, Texas 2010-2011
Assisted at mailroom, sorting and distributing mail for Austin's homeless population
Distributed hygiene and first aid products at hygiene desk
Served on Thursday night supper line
Facilitated neighborhood hygiene product and linen drive; collected and delivered products to The ARCH.

Town Lake Animal Center, Austin Texas 2010
Fostered two nursing mama cats and eleven kittens from the ages of three to eight weeks
Administered medications as needed.

St. David's Trinity Center, Austin, Texas 2003-2010.

Help implement meals for Austin's homeless; serving at dinners, special events, wrapped presents, served holiday meal for Christmas celebration.
Cook and serve on Sunday supper line following the Trinity Center Sunday service (serving Austin's homeless population).

Humane Society of Austin, Texas: **2001-2003**
- Foster puppies and kittens too young for adoption ona n as needed basis.
- Administered medication as needed, weaned, housebroke and socialized them.

Kids at the Crossroads, Austin Texas: October-November 2002. Completed a number of workshops to become a certified care provider to foster children. Workshops included:

Providing Foster Care to Sexually Abused Children, provided by Kids at the Crossroad, Austin, Texas.
SPAM: Safely Providing Aggression Management, provided by Caring Family Network, Austin, Texas.

Cultural Diversity, provided by Kids at the Crossroads, Austin, Texas.

Communication Building: A Relationship with Mutual Trust, provided by Kids at the Crossroads.

Administering Psychotropic Medication, provided by The Settlement Home, Austin, Texas.

Adult, Child and Infant CPR, provided by American Red Cross, Austin, Texas.

Standard First Aid, provided by American Red Cross, Austin, Texas.

AIDS Services of Austin, Austin, Texas: 1991 (6 hours/week)
- Provided information to public through information hotline.
- Counseled callers recently diagnosed as HIV Positive in reference to available community and medical resources.
- Provided information regarding HIV infection prevention.
- Represented ASA at public health conventions; provided information to public.

Meals on Wheels, Austin Texas: 1989 (4 hours/week)
- Assisted in preparation of 100 meals per week to be delivered to shut-ins.
- Assisted in preparation of fund-raising dinners and parties.

WORK PRESENTED

San Marcos Public Library, San Marcos, Texas
- Presented "Love, Gracie"; March, 1994.

Southwest Texas State University, San Marcos, Texas
- Presented excerpts from Arabesque; October, 1994.

- Presented excerpts from Arabesque to Southwest Texas High School Poetry Camp participants; July, 1995.

Goodnight Junior High School, San Marcos, Texas
- Presented “Language as an Invention" to junior high school creative writing students; November, 1995.
- Presented excerpts from Arabesque to junior high school creative writing students; November, 1995.

AWARDS AND HONORS

- "5-7 Split” finalist in River City Short Story Awards, 1991.